


<p>This is an Expression of interest for a volunteering, learning & development or discovery session or other opportunity with Civil Service Local.</p>	
<p>Which opportunity are you interested in? (name and reference if known)</p>	
<p>Which location would you prefer?</p>	
<p>And which date?</p>	
<p>If there are more than one session on the day please indicate which time you prefer? Am / pm / all day / time</p>	
<p style="text-align: center;">Your details</p>	
<p>Your name</p>	
<p>Your address</p>	
<p>Your Post Code</p>	
<p>Your telephone number:</p>	
<p>Your e-mail address:</p>	
<p>Your current Job role</p>	
<p>Your grade</p>	
<p>Your Civil Service Department / Agency:</p>	
<p>Before submitting this expression of interest, please discuss this opportunity with your manager. Preference will be given to staff who have not been previously involved in this project.</p>	
<p>Why are you applying for this opportunity?</p>	
<p>For developmental and volunteering opportunities, In no more than 250 words, please describe how this opportunity will benefit you and your department and what you will contribute to the success of this project. You may want to refer to your personal development plan and the competency framework.</p>	

Please tell us if you have any specific accessibility requirements :	
It would be helpful if you could tell us how you heard about this event	
Please type in your Name and the date of filling this form.	
Your line manager needs to complete the next section	
If the above named person is accepted and considered suitable, I agree that he/she will be released for this opportunity for the time specified. If the opportunity is undertaken during working hours i confirm that this opportunity is in accordance with the appropriate departmental volunteering or learning & development policies and guidance.	
Line Manager's name :	
Grade:	Date agreed:
Telephone:	e-mail address:
The availability of and your acceptance on this session is not confirmed until you receive an e-mail invitation from the organiser.	
Please note that all Travel & Subsistence costs are to be covered by the applicant's home department	
Please now send this form to the contact named on the opportunity description. Please copy to both applicant and line manager.	