



CIVIL SERVICE

LOCAL

SOUTH EAST

CS Local South East Job Shadow OPPORTUNITY

Reference	<i>For Civil Service Local south east use</i>
Type of Exchange	Job Shadowing
Department	HMCTS
Location	Guildford Crown & Combined Court Date: 21 st July 2014
Brief Description What does the opportunity involve? What areas will the opportunity allow the participant to demonstrate, develop or address?	Shadowing Band B Operation Manager – a day in the office at Guildford Crown Court, County Court and Magistrates Court Interaction with staff at all levels, observing TIBs and meetings with Team Leaders
Duration Please specify whether 1 day or longer	1 day
Further Information	For further information about this opportunity , please contact but please do not apply to :- Kim Smith Operations Manager Surrey Her Majesty's Courts & Tribunal Service Guildford Crown Court Bedford Road Guildford Surrey GU1 4ST Tel: 07825 402 427 Email : kim.smith@HMCTS.gsi.gov.uk
How to Apply	Complete CS Local Development Exchange Expression of Interest E mail to: liz.challand@csresourcing.gsi.gov.uk