



CIVIL SERVICE

**NORTH EAST**

**CSNE JOB SHADOWING OPPORTUNITY**

<b>Reference</b>	<i>For CSNE use</i>
<b>Type of Exchange</b>	<i>Job Shadowing</i>
<b>Department</b>	DWP WSD North East – Northumberland Tyne & Wear (NTW)
<b>Location</b>	Within any of the 24 Jobcentres in NTW
<b>Brief Description</b>  What does the opportunity involve?  What areas will the opportunity allow the participant to demonstrate, develop or address?	<p>An opportunity to spend time in a Jobcentre and observe the day to day business. You will</p> <ul style="list-style-type: none"><li>• Observe an Employment Adviser (EA)</li><li>• Be shown organisational set up and recruitment processes</li><li>• Observe how EAs interact with employers and support employers with their vacancies.</li><li>• Potential to visit an employer on the day.</li></ul> <p>This will allow you to have a better understanding on the service provided to claimants and employers.</p>
<b>Duration</b>	1 day
<b>Closing Date</b>	None stated
<b>Further Information Contact: Name, Email Address, Telephone number.</b>	<b>Julie Henry</b> <a href="mailto:julie.henry@dwp.gsi.gov.uk">julie.henry@dwp.gsi.gov.uk</a> Tel 0191 2038422
<b>How to Apply</b>	Complete the <a href="#">application form</a> and email to <a href="mailto:richard.armstrong.csresourcing.gsi.gov.uk">richard.armstrong.csresourcing.gsi.gov.uk</a>

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