

**CSYH DEVELOPMENT EXCHANGE
OPPORTUNITY**

Reference	<i>For CSYH use</i>
Type of Exchange	Job Shadowing
Department	Lone Parent Personal Advisory Team
Location	Keighley and Bradford Westfield House JCP
Brief Description What does the opportunity involve? What areas will the opportunity allow the participant to demonstrate, develop or address?	Experiencing first hand interviews undertaken with Income Support customers. These are predominantly lone parents but may also include carers on occasion. Helping customers identify and address barriers to work and help them move forward through action planning or case loading with a personal PA Would help benefit Centre staff, especially processing staff to see how they link in to the work they do and how they impact on another part of the DWP business. The team works across 2 sites (Keighley and Bradford Westfield House) and the job shadowing may be offered at one particular site dependant on staffing constraints.
Duration	1 day
Closing Date	Open
Further Information	For further information about this opportunity , please contact Emily Lillywhite, Adviser Team Manager on 01535 617457 Emily.lillywhite@dwp.gsi.gov.uk
How to Apply	Complete CSYH Development Exchange Expression of Interest E mail to: Richard.armstrong@hmrc.gsi.gov.uk

Thank you for making this opportunity available

Please e mail to: Richard.armstrong@hmrc.gsi.gov.uk