



**VOLUNTEERING - ENGAGING AND INSPIRING OUR SCHOOLS
DEVELOPMENT OPPORTUNITY**

Job Title	Volunteer– Engaging Our Schools Project								
Number of Positions	Several								
Grade	Any								
Closing Date	Ongoing								
Time Commitment	3-4 days over the length of project – may be in part days								
Context	Civil Service Local is a cross-government programme, working to identify, develop and deliver initiatives that result in: <ul style="list-style-type: none"> • Better opportunities for staff • Better services for the public • Better value for money 								
Role Purpose	The role involves working with young people in support of the government employability / welfare agenda. This is an exciting opportunity to share your skills working with a small team of volunteers from across government departments developing and delivering engagement activities for young people within schools. Objectives include: <ul style="list-style-type: none"> • Improving confidence and life skills of young people • Developing links between the Civil Service and local communities • Developing your facilitation, mentoring and people engagement skills 								
Responsibilities	<ul style="list-style-type: none"> • To work as part of a cross government team to prepare and deliver appropriate engagement activities for young people. • To be prepared and committed to the successful implementation of this project 								
Key Interactions	With schools and volunteers from Government Departments.								
Skills Required	<table border="0"> <tr> <td>Motivation</td> <td>Flexible attitude</td> </tr> <tr> <td>Creativity</td> <td>Customer focused</td> </tr> <tr> <td>Takes Ownership</td> <td>Team Player</td> </tr> <tr> <td>Time Management</td> <td>Communication</td> </tr> </table>	Motivation	Flexible attitude	Creativity	Customer focused	Takes Ownership	Team Player	Time Management	Communication
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Links to Competency Framework	Leading and Communicating Seeing the Big Picture Collaborating and Partnering Building Capability for All								
Additional Information	<p>Location: The first project will be in South Tyneside, and other locations in the North East will become available.</p> <p>Funding: Home departments will need to meet salary and expenses. Line Manager permission must be obtained before expressing an interest.</p> <p>Please contact Anna Bradley for an Expression of Interest form.</p>								

better opportunities for civil servants, better services for the public, better value for money