




# CIVIL SERVICE

## Local

### VOLUNTEERING OPPORTUNITY West Midlands

<b>Reference</b>	Year 10 Practice Interview Days
<b>Location</b>	Shire Oak Academy Lichfield Road Walsall Wood Walsall WS9 9PA
<b>Date(s)</b>	Wednesday & Thursday 17 & 18 June ( opportunities available on either date)
<b>Organisation</b>	Education Business Services Ltd www.ebsltd.uk.com
<b>Type of Opportunity</b>	Volunteers will offer one-to-one interviews with pupils throughout the day. A pack will be supplied with an Interview Schedule, pupil's Application Forms, a list of possible questions to ask and a simple feedback sheet to be completed at the end of the interview.
<b>Duration</b>	The day will run from 9am until 3pm with refreshments and lunch supplied by the school
<b>Brief Description</b>	Volunteers will receive full joining instructions prior to the event. There is no requirement for any particular prior knowledge or experience as all will be explained and supplied on the day
<b>Closing Date</b>	<b>N/A</b>
<b>Further Information</b>	Approval from your department line manager required to participate in this opportunity. For any additional information regarding opportunity contact:Janice.smith@csresourcing.gsi.gov.uk Or call 03000 563175
<b>How to Apply</b>	Please contact: lorenzo@ebsltd.uk.com or call him on 07904 936390
<b>Your feedback sought</b>	If you do take up this opportunity, please let us know. We would also welcome feedback about your experience, so please complete the attached evaluation form.  Evaluation Form