




CIVIL SERVICE

Local

VOLUNTEERING OPPORTUNITY West Midlands

Reference	AHCONSULTING
Location	BIRMINGHAM
Date(s)	Tuesday 14 July
Organisation	ARCHBISHOP ILSLEY SECONDARY SCHOOL VICTORIA RD ACOCKS GREEN Birmingham B27 7XY
Type of Opportunity	Practice interview careers event for Year 12 pupils
Duration	8.30am – 1.30pm including lunch (optional)
Brief Description	<p>Provide year 12 pupils (age 16/17) with the opportunity to interact with an adult in a formal situation, in preparation for a real interview at a later stage. (Pupils are now required to stay in education or training provision until they are 18).</p> <p>Pupils will be told an interview time, and will arrive at school in time for their allocated slot. Volunteers will be allocated a venue, and will see pupils for around 20 minutes, which will include feedback time. Pupils will have completed a CV which will be made available to volunteers. The school will supply a list of interviewees.</p>
Closing Date	ASAP
Further Information	<p>Approval from your department line manager is required to participate in this opportunity. For any additional information please contact:</p> <p>Janice.smith@csresourcing.gsi.gov.uk or call her on 03000 563175</p>
How to Apply	<p>To apply please e-mail:</p> <p>Hammond.annette@googlemail.com or call her on 07581 364 862</p>
Your feedback sought	<p>We would also welcome feedback about your experience, so please complete the attached evaluation form after your visit and return to Janice.</p> <p> Evaluation Form</p>