



Civil Service Local

East, South East & London

Academy

Creating our Future

Welcome to the Civil Service Local East, South East & London Academy, a mix of self-discovery, personal development, team building and leadership.

Concentrating on the leadership behaviours: inspiring, confident, empowering our Academy is aimed at those in the junior grades with ambition, enthusiasm and the potential to become leaders. This is for those who are proactive, willing to challenge attitudes and behaviours, positive about creating and leading change and a role model for all civil servants.

As well as developing new skills, building confidence and self-awareness, you will be working collaboratively with other civil servants from across government departments to develop a project to bring our vision of 'a brilliant Civil Service' to life. Your group will then go on to deliver this project over the course of the next 12 months.

The academy will feature a number of keynote speakers and promises to be a lively, challenging and exciting experience for all concerned!

Target Audience: EOs and below from all government departments based in the east, south east and London.

When: 10 – 13 October 2016

Where: Hallmark Hotel, London Croydon Aerodrome
680 Purley Way, Croydon, CR9 4LT

Time commitment: The Academy is an initial 4 day, residential course. You will then need to spend time working on your project over the following 12 months. This time is flexible in order to meet the needs of the project and individual's day-to-day responsibilities.

Delegates will also be required to come together again at mid-year (April 2017) and end-of-year (October 2017) to present progress and celebrate their achievements. For delegates to get the most out of the experience and the networking opportunities, they will be required to attend the initial four days on a residential basis as there will be activities during the evenings.

Cost: Circa £565, including VAT, per delegate to include all meals and accommodation. Departments will also need to fund any travel/subsistence costs for their delegates.

Overview of first 4 days

The key themes of the Academy are leadership and project management and these form the basis for all activities throughout the 4 days. The Academy has been carefully aligned to the Civil Service Competency Framework. Delegates will be put into cross-departmental 'families' and they remain in that family for the duration of the Academy and the following 12 months.

Day 1 – Team building/dynamics, presentation and feedback skills.

Day 2 – Leadership, innovation, the future of the Civil Service and an introduction to project management. Working in families to decide upon a project to deliver in the 12 months following the Academy.

Day 3 – Preparing and delivering project proposals. Pitch to a group of senior civil servants in a 'dragon's den' scenario.

Day 4 – Initial project development. Meet and work with coaches, who will provide support and guidance throughout the coming year.

The projects will support our vision for 'a brilliant Civil Service' and the 3 high level leadership behaviours: Inspiring, Confident, Empowering.

Application process

This development opportunity is open to all Civil Service employees of the required grades regardless of race, disability, age and sexual orientation. We will make every effort to allocate places proportionately across departments.

Departments must provide a commitment to releasing candidates to participate in the post-event activities.

All costs are to be met by the delegate's home departments.

Application forms are available from and should be returned to susan.coles2@csresourcing.gsi.gov.uk by **Friday 12 August 2016**.

If you wish to discuss the Academy in more detail before deciding to apply or endorse an application please contact ian.barton@csresourcing.gsi.gov.uk or susan.coles2@csresourcing.gsi.gov.uk