

## Engaging our Schools – Project manager and team member roles.

<b>Outline</b>	<p>Going into schools to raise career aspirations and instil a positive view of the world of work by mentoring, talking about employability skills, providing mock interviews or attending careers fairs. We offer an innovative and fun programme that works with our local school community to raise career aspirations, instil a positive view of the world of work and promote the civil service as an employer of choice.</p>
<b>Benefits</b>	<p>Volunteering is an opportunity to do something different. You'll benefit from working with colleagues from other government and develop organisational and communications skills and improve your Civil Service competencies.</p> <p>The students will get a better understanding of the Civil Service as an employer of choice, and get practical knowledge of the skills they'll need to get and thrive in a job. You'll help raise their aspirations, build your own confidence and have some fun in the process.</p>
<b>What</b>	<p>We have a number of schools participating (and are always looking for new ones) in our 'Engaging Our Schools' programme aimed at helping Year 10 students boost their confidence and gain practical skills such as CV writing, understanding customer service and interview techniques - preparing them for the world of work - all in a fun and engaging way.</p> <p>You will need to commit spending half a day a week with the students plus time for planning.</p> <p>As well as acting as a mentor to two or three students providing them with verbal and written feedback on the topics you cover you will also help deliver sessions to the wider group of mostly Year 10 students over a six week period, (one afternoon or morning each week).</p>
<b>Time Commitment</b>	<p>For project managers about 6 days total, for team members about 3.5 days.</p>
<b>Target audience</b>	<p>Everyone welcome, so if you're interested please contact <a href="mailto:nafesa.salah-uddin@csresourcing.gsi.gov.uk">nafesa.salah-uddin@csresourcing.gsi.gov.uk</a></p>
<b>When</b>	<p>All year round</p>
<b>Team</b>	<p>Project teams are around 6 civil servant volunteers for each school to deliver this programme, including Project Manager. You'll be working with a team of cross-departmental civil servants to prepare activities which help the students understand the benefits of working for a living, gain employability skills such as team working and customer service and helping them with CV writing and interview techniques</p> <p>Project Managers will benefit from leading a cross-departmental team, key liaison with external stakeholder management, whilst delivering at pace.</p> <p>This is a unique cross-departmental volunteering opportunity for individuals to develop or enhance their skills and experience further, whilst liaising and managing a wider range of stakeholders.</p>