

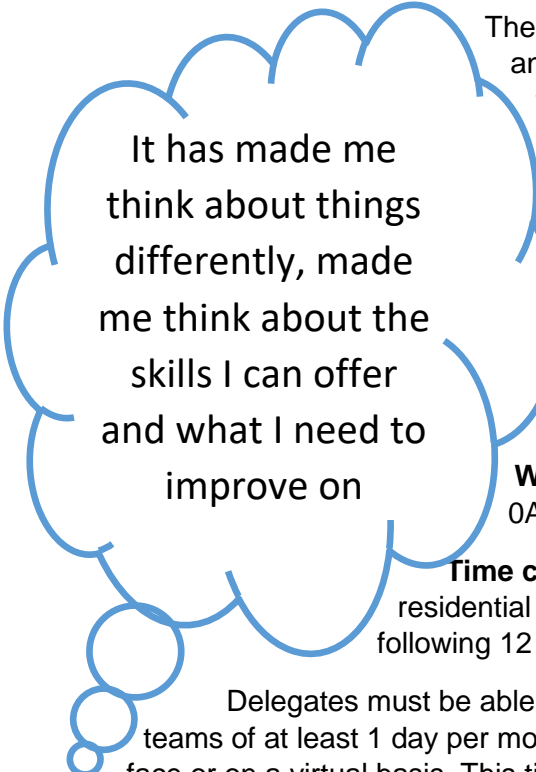


Welcome to the Civil Service Local East, South East & London Academy; a mix of self-discovery, personal and leadership development and team building.

Concentrating on the leadership behaviours: inspiring, confident, empowering our Academy is aimed at those in the junior grades with ambition, enthusiasm and the potential to become leaders. This is for those who are proactive, willing to challenge attitudes and behaviours, positive about creating and leading change and being a role model for all civil servants.

As well as developing new skills, building confidence and self-awareness, you will be working collaboratively with other civil servants from a range of government departments to develop and deliver a project that helps bring our vision of 'a brilliant Civil Service' to life.

The Academy starts with a four-day residential course. Over the course of a year you will then continue to develop and deliver your project.



It has made me think about things differently, made me think about the skills I can offer and what I need to improve on

The residential course will feature a number of keynote speakers and promises to be a lively, challenging and exciting experience for all concerned!

During the year you will be working on your own and with your family group so you will need determination and commitment to complete your project and the Academy.

Target Audience: Up to and including EO grade from any government departments based in the east, south east or London.

When: Residential course is 5 to 8 November 2018

Where: [Park Inn by Radisson](#) 2 St. Mary's Street Bedford MK42 0AR

Time commitment: As stated the Academy is an initial 4 day residential course followed by time working on your project over the following 12 months.

Delegates must be able to commit to the 4-day residential and follow up work with their teams of at least 1 day per month for the next 12 months. That time may be spent face to face or on a virtual basis. This time is flexible in order to meet the needs of the project and individual's day-to-day responsibilities but realistically you may expect to spend two or three days a month plus some of your own time.

Delegates will also be required to come together again for one day at mid-year (May 2019) and end-of-year (November 2019) to present progress and celebrate their achievements.

Cost: There is no charge for attending the Academy. Individual's departments must meet any travel and minimal subsistence costs. If however an individual, having secured a place, fails to attend or complete the Academy we reserve the right to recover costs from the individual/department.

The first 4 days

The key themes of the Academy are leadership and project management and these form the basis for all activities throughout the 4 days. The Academy has been carefully aligned to the Civil Service vision of "Effective leaders who are inspiring, confident and empowering and live our values" and Skilled people who are high-performing, adaptable and take personal responsibility


Delegates will be put into cross-departmental 'families' and they remain in that family for the duration of the Academy.

Day 1 – Team building/dynamics, presentation and feedback skills.

Day 2 – Leadership, innovation, the future of the Civil Service and an introduction to project management. Working in families to decide upon a project which supports our vision for 'a brilliant Civil Service' to deliver in the 12 months following the Academy.

Day 3 – Preparing and delivering project proposals. Pitch to a group of senior civil servants in a 'dragon's den' scenario.

Day 4 – Initial project development, planning next steps with your coach, who will provide support and guidance throughout the coming year.



The course was great and I thoroughly enjoyed it


Application process

This development opportunity is open to all Civil Service employees of the required grades based in our area, regardless of race, disability, age and sexual orientation. We will make every effort to allocate places proportionately across departments. To apply complete [this application form](#). You need to download/save the application to complete it. Don't forget to save it again when you have completed it.

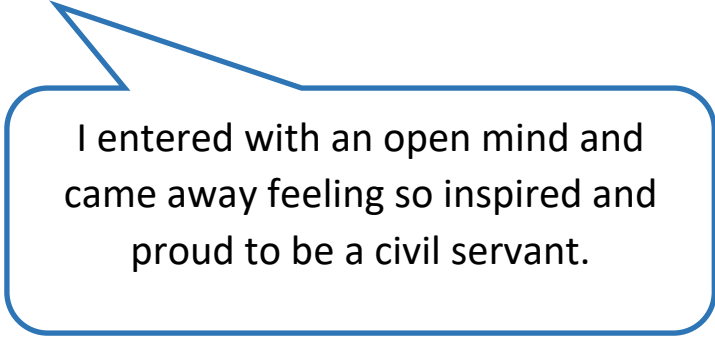
Departments must provide a commitment to releasing candidates to attend the four day residential course, attend the mid year and end of year events and at least one day a month for the year to work on their project.

The closing date for applications is **30 August 2018** and they should be returned to susan.coles2@cabinetoffice.gov.uk. We will endeavour to confirm places by 21 September.

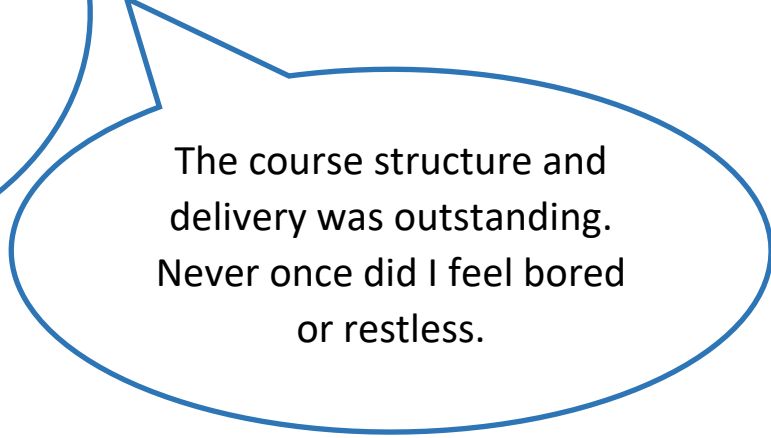
If you wish to discuss the Academy in more detail before deciding to apply or endorse an application please contact ian.barton@cabinetoffice.gov.uk or susan.coles2@cabinetoffice.gov.uk



The Academy has inspired me and empowered me to be a confident leader and a catalyst for change



I entered with an open mind and came away feeling so inspired and proud to be a civil servant.



The course structure and delivery was outstanding. Never once did I feel bored or restless.